May 5, 2026 – Parks and Recreation Commission Meeting Minutes

Attending: Annetta Macedonia, Chair; Commission Members Mitzie Chrisman, Sue Smith, Mary Schumacher. Samantha Torres, Parks Aide; Olivia Newbold, Development Director;
Absent: Jeff Hamilton.

Call to Order at 6:30pm

Sue Smith Motion to approve the report sent to council, seconded by Mary. All in favor.

Correspondence: None.

Call to the Public: None.

Unfinished Business: Sam will update the rules and regulations for Recreation Center rental to not allow decorations or tape from the ceiling and also no small confetti or glitter indoors.

Rec Center Events and Programs: Update from Sam on Recreation Center rental numbers.

Pickleball Expansion Project Status: Seems to be on target. Been in communication with them several times over the past week and a half. Need to wait for weather with consistent temperatures at night time.

Basketball Court and Playground Striping: After they do pickleball striping but within the same time frame.

Pickleball Fencing – Installation: May 12th. TotalTennis said it will not interfere with what they are doing, so go ahead with fence installation.

Rec Center Paint Scheduled for May 4, 5, 6th. – on schedule and will finish up on May 6th.

Rec Center Floor Installation: $6,600 for flooring, not able to go with him because his social security or W9 would be impacted. Annetta called some places. $7,700 originally. June 1, 2, 3, 4th, and 5th is $6,600 from Wall to Wall Floors.

Amazon Ordering: Have some things we need to order. Want to set up a time when we can meet with Sam and put our entire order together. We have an open purchase order for Amazon. Sam will also make a recreation center inventory list of supplies needed - $6,000 available. $15,000 donation received specifically for pickleball courts. They will receive recognition and appreciation. Need to order new floor vent covers for the Recreation Center.

Annetta passed out projected and Actual Expenditures sheet. Park shelter picnic table boards could be replaced and with a new coat of paint. Upgrade to NovaPlay highest grade of paint for the courts and added a wind screen to the budget. Also able to acquire more benches for the pickelball court area. Need to have carryover for next year.

Had some issues with the gutters on the Recreation Center that has maybe been affecting the foundation. Toby wants to dig all the way around the building and mound it up to run the water away from the building and we can plant more plants to help with water. Will need to bring in top soil and will need to find time in their busy schedule for that project.

National Kids to Parks Day Planning: Need to go shopping for Kids to Parks Day. Food, games, charcoal. Hot dogs, buns, be here at 10:00am. Fun activities and music, along with promotion of the Summer Lunch Program and a survey of what people would like to see in the parks.

Olivia Newbold is here to listen to what their long-term goals are and help facilitate some communication with others.

Council Presentation – April Presentation – Sue or Annetta. Will submit a report.

New Business –
Programs and Signage – Mitzie Chrisman - Mitzie working on marketing and advertising for the park and its events. Y on the Fly is confirmed and will be here every Wednesday in the Summer for the Summer Lunch Program. Themed weeks for 9 weeks. Mitzie also talked to the mobile library and they can come do some pop-up days, maybe 3. The Works of Newark has a kids program that they typically only do in-house but they have mobile programming, too. They usually charge for those. Mitzie was able to speak to them about maybe doing it for free 2-3 times in the Summer. Working on coordinating some more programs for next Summer. Need to change the Facebook page from a group to a business page. Mitzie showed some signage mockups for the Kids to Parks Day Event and Kids Activities for the Y on the Fly program in the Summer. We will try to make these signs ourselves by printing and taping. Mitzie shared some ideas about adding to the Recreation Center sign that is on the corner of 3rd Street and SR79. She also proposed another double-sided sign 3x3ft for in the park that will have information, events, ball schedule, rental information, and programming. She has quotes from SignsNow, and can probably change. Idea for getting a mural on the bathrooms building they can share online.

Adjournment – Sue, Mitzie to adjourn. All in favor. 7:45pm.

Annetta Macedonia, Chair